

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
WEDNESDAY, MARCH 17, 2021**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, March 17, 2021 at 7 PM via Zoom. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees L. Gordon Van Vechten, Judith C. Ogden (late 7:11PM) and Trustee Jeffrey D. Fischer. Also in attendance Village Administrator/Clerk, Margaret O’Keefe; Village Treasurer, Patricia Mulderig; Village Attorney, Anthony S. Guardino (late 7:28PM); Co-Counsel, Philip Butler; Police Chief, Charles M. Lohmann and Building Inspector, Robert O’Shea. Also attending village resident, Margaret Shutka.

1. Mayor – Douglas A. Dahlgard

Village Election Results

The results of the Village’s March 16, 2021 General Election are as follows:

For the 2 village Trustee positions, 2-year terms:

- **Daniel W. White** **49 votes**
- **Jeffrey D. Fischer** **47 votes**

- write-in for Trustee
 - Joe Bollhofer 2 votes
 - Leighton Coleman 1 vote

TOTAL BALLOTS CAST 55
VOIDED BALLOTS 0

- Mayor Dahlgard convened the public hearing on this 17th day of March 2021, at 7:00 PM on Local Law (Intro) #2 OF 2021, “A LOCAL LAW TO ALLOW SPECIAL DEFERMENTS AND INSTALLMENT PAYMENTS DURING THE COVID-19 STATE OF EMERGENCY”. Discussion ensued. Upon the conclusion of comments from the Board and the public, Mayor Dahlgard closed public hearing.
- Mayor Dahlgard convened the public hearing on this 17th day of March 2021, at 7:00 PM for consideration of adoption of the “Village of Head of the Harbor Police Reform and Reinvention Collaborative Plan”. Discussion ensued. Upon the conclusion of comments from the Board and the public, Mayor Dahlgard closed public hearing.
- A public hearing was concluded on the 17th day of March 2021, at 7:00 PM, via ZOOM platform, to consider the adoption of a local law as Local Law (Intro) #2 OF 2021, “A LOCAL LAW TO ALLOW SPECIAL DEFERMENTS AND INSTALLMENT PAYMENTS DURING THE COVID-19 STATE OF EMERGENCY”. Deemed read into the record as follows:

**LOCAL LAW NO. 2 OF 2021 REGARDING DEFERMENT OF VILLAGE PROPERTY TAXES
DURING THE COVID-19 STATE OF EMERGENCY**

Be it hereby enacted by the Board of Trustees of the Incorporated Village of Head of the Harbor as follows:

Section 1. Purpose and Intent.

On January 30, 2021, the Governor signed into law Senate Bill No. 8138-B of 2020, which enacted Section 1910 of the Real Property Tax Law (RPTL). Under the new law, local taxing jurisdictions are permitted to adopt a single local law deferring the deadline for payment of property taxes in response to a declared state of emergency. In light of the on-going hardships related to the COVID-19 state of emergency, the Board of Trustees finds that it shall be in the best interests of the Village of Head of the Harbor and its residents to take advantage of this opportunity by deferring the deadline for payment of village property taxes on a short-term basis.

Section 2. Enactment.

Pursuant to RPTL § 1910, the Board of Trustees hereby decrees that the current deadline for the payment of village property taxes is hereby extended from April 1, 2021, to May 1, 2021. Accordingly, notwithstanding any State or local law to the contrary, village property taxes due for the 2021 tax year will be treated as timely, and may be paid without penalty or interest, if paid or postmarked on or before May 1, 2021. Nothing herein shall affect the deadline for payment of taxes assessed by any other municipal subdivision, school district, or special district.

Section 3. Severability.

If any clause, sentence, paragraph, section, or part of this local law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder hereof, but shall be confined in its operation to the clause, sentence, paragraph, section or part hereof directly involved in the controversy in which judgment should have been rendered.

Section 4. Effective date.

This local law shall take effect immediately upon filing with the New York Secretary of State.

It was upon motion by Trustee Fischer, second by Trustee Van Vechten and voted upon as follows (5-0-0):

TRUSTEE FISCHER	-AYE
TRUSTEE VAN VECHTEN	-AYE
TRUSTEE OGDEN	-AYE
DEPUTY MAYOR WHITE	-AYE
MAYOR DAHLGARD	-AYE

- A public hearing was concluded on the 17th day of March 2021, at 7:00 PM, via ZOOM platform, to consider the adoption of the “Police Reform and Reinvention Collaborative Plan”. Deemed read into the record as follows:

WHEREAS: The Police Reform & Reinvention Collaborative was directed by Governor Cuomo’s Executive Order of June 12, 2020; and

WHEREAS: All municipalities in New York State that have police forces are required to participate and submit a written plan by April 1, 2021; and

WHEREAS: If communities fail to submit a written plan, their funding will be withheld by the NYS Department of Budget; and

WHEREAS: This process was structured, according to the guidelines provided in the New York State Police Reform and Reinvention Collaborative, requiring community input and participation, along with an assessment of policing policies; and

WHEREAS: Village of Head of the Harbor understands that maintaining public safety is extremely important and is one of the essential roles of government. In order to achieve that goal, there must be mutual trust and respect between police and the communities they serve; and

WHEREAS: Village of Head of the Harbor has followed the guidelines of the Police Reform & Reinvention Collaborative in the following ways:

- Reviewed the needs of the community served by the Village of Head of the Harbor Police Department and evaluated the Department’s current policies and practices.
- Established and evaluated policies that allow Police Officers to safely perform their duties.
- Involved the entire community in the discussion by way of a public meeting held on January 27, 2021.
- Reviewed comments and recommendations that were received from the public.
- Produced a draft VILLAGE OF HEAD OF THE HARBOR POLICE REFORM & REINVENTION COLLABORATIVE PLAN, (“The Plan”) and made copies available to the public beginning on March 4, 2021.
- A public hearing was held on March 17, 2021 to consider the adopting of “The Plan”, and

WHEREAS: The Village of Head of the Harbor Board of Trustees has read, reviewed, and agreed with the information presented in “The Plan”; therefore, be it,

RESOLVED: That the Village of Head of the Harbor Board of Trustees accepts and adopts the Village of Head-of-the-Harbor Police Reform & Reinvention Collaborative Plan; and be it further

BE IT FURTHER RESOLVED: That the Village of Head of the Harbor’s Board of Trustees, upon adoption of this resolution, will authorize and direct the submission of “The Plan” and the New York State Police reform and Reinvention Collaborative Plan Certification Form to the Director of the New York State Division of the Budget on or before the established deadline of April 1, 2021 to be in full compliance.

It was upon motion by Deputy Mayor White, second by Trustee Fischer and voted upon as follows (5-0-0):

TRUSTEE FISCHER	-AYE
TRUSTEE VAN VECHTEN	-AYE
TRUSTEE OGDEN	-AYE
DEPUTY MAYOR WHITE	-AYE
MAYOR DAHLGARD	-AYE

2. Police Department – Charles M. Lohmann, Police Chief:

- Ryan Miller commendation.
- LPR System repaired.
- Radio equipment upgrades received.

- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer and unanimously adopted:
RESOLUTION #177-20
WHEREAS, the website hosting and maintenance is currently provided by DNT Technologies, and **WHEREAS**, the Board of Trustees acknowledges DNT Technologies expertise and professionalism, **THEREFORE BE IT RESOLVED**, that the Board of Trustees authorize Mayor Dahlgard to execute the renewal contract to be effective from April 1, 2021 through March 31, 2022 in the total amount of \$2,975.00. **BE IT FURTHER RESOLVED**, to authorize and direct the village treasurer to release payment in full.

- It was, upon motion by Trustee Fischer, second by Deputy Mayor White and unanimously adopted:
RESOLUTION #178-20
Minutes of February 17, 2021 7:00 PM meeting of the Board of Trustees were presented.
RESOLVED, to adopt the minutes of the above meeting as presented.

- It was, upon motion by Deputy Mayor White, second by Trustee Ogden and unanimously adopted:
RESOLUTION #179-20
Minutes of March 3, 2021 7:00 PM work session of the Board of Trustees were presented.
RESOLVED, to adopt the minutes of the above meeting as presented.

3. Financials – Patricia A. Mulderig, Village Treasurer:

- Report presented to the board.

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten, and unanimously adopted:
RESOLUTION #180-20
RESOLVED, to adopt Abstracts #127484 through and including #127499 in the total amount of \$164,557.31 be paid from the General Fund.

- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #181-20
RESOLVED, to adopt Abstracts TA #180 & 181 in the total amount of \$4,197.50 to be paid from the Trust & Agency Fund.

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten, and unanimously adopted:
RESOLUTION #182-20
RESOLVED, the village treasurer is authorized and directed to make budget modifications to the 2020/2021 budget totaling \$204,841.22 for a net change of zero, as noted:

		BUDGET F/Y/E	BUDGET ADJUSTMENT	MODIFIED BUDGET
		2/28/2021		2/28/2021
A1325.1	TREASURER - PERSONAL SERVICE	60,755.06	1,900.00	62,655.06
A1325.1	TREASURER - BENEFITS	4,505.89	60.00	4,565.89
A1410.1	CLERK PERSONAL SERVICES	81,939.72	2,700.00	84,639.72
A1620.2	VILLAGE HALL UTILITIES	23,000.00	3,700.00	26,700.00
A3120.21	POLICE EQUIP, RADIOS, ETC	13,900.00	2,300.00	16,200.00
A5110.82	STREET MAINT BENEFITS	46.90	300.00	346.90
A5142.41	SNOW REMOVAL LABOR	6,000.00	800.00	6,800.00
A1990	CONTINGENCY	14,693.65	(11,760.00)	2,933.65
		0.00	0.00	0.00
		<u>204,841.22</u>	<u>0.00</u>	<u>204,841.22</u>

- It was, upon motion by Trustee Ogden, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #183-20
WHEREAS, PSEG had submitted an application requesting a road-opening permit on Moriches and Fifty Acre Roads in May of 2020, and
WHEREAS, by Board resolution of May 6, 2020 said road opening was approved, and
WHEREAS, the Village Engineer Daniel Falasco and Highway Crew Leader Frank Prinzevalli approved of the restoration performed via their correspondence dated March 15, 2021,
BE IT RESOLVED, to authorize and direct the Village Treasurer to release the \$1,500.00 performance sureties provided by Asplundh, and
BE IT FURTHER RESOLVED, to cause the \$500.00 maintenance bond to remain on deposit with the Village for a period of one year from the date of approval of the road restoration.

4 . Building Inspector – Robert O’Shea:

- Planning Board has two hearings scheduled.
- Zoning Board of Appeals has one application pending.
- Several building permits issued in March.
- Inquires on restoration of Winnie The Witch at Wicks Farms.

5. Highway Department – Judith C. Ogden, Highway Commissioner:

- Tree City USA sign location has been determined.
- An Arbor Day Celebration is tentatively scheduled for Saturday, May 1, 2021. No action taken.
- Urban and Community Forest Grant progress. No action taken.
- Gyrodyne discussion ensured. No action taken.
- Discussion regarding a street blower. No action taken.

6. Other:

- It was, upon motion by Trustee Fischer, second by Deputy Mayor White and unanimously adopted:
RESOLUTION #184-20
RESOLVED, the Board of Trustees will be holding their Annual Organizational Trustees Meeting on Wednesday, April 7, 2021 at 7 PM,
BE IT RESOLVED, to direct the village clerk to post and publish said meeting and to be held at Village Hall, 500 North Country Rd., St. James, NY 11780 time then in effect.
- There being no other matters to be brought before the Board; it was, upon motion by Deputy Mayor White, second by Trustee Fischer and unanimously adopted, to adjourn the meeting at 8:13 PM.

Respectfully Submitted,

Margaret O’Keefe
Village Administrator/Clerk